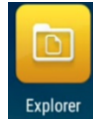


Promethean ActivPanel/ActivConnect  
Fraser Schools  
November 6<sup>th</sup>, 2018

## Retrieve and Save Files from MAC to Panel: (without certain apps installed)



- Save the files you would like to use on Panel to a flash drive
- Insert flash drive to the front-facing USB port on the Panel

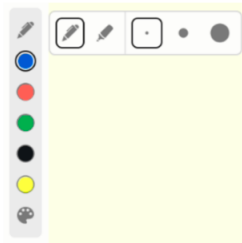


- The panel may auto detect the device, and you can open and view files; If not, select the “Explorer” app  and choose the device.
- Find file you desire to save on panel, hold down and a menu will appear on the right; choose “copy”.
- Go back to list of drives on the right hand side, and choose internal drive; hold down anywhere on the screen, the menu will appear again on the right; choose “paste”.

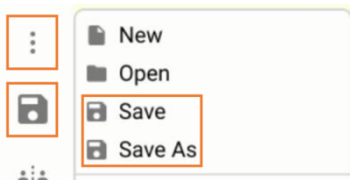
Now you will have the file saved on the device for future use.

## Annotate Over Online Text and Save to Desired Location

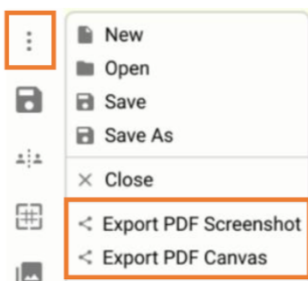
- Go to the desired website or online portal
- Using the “Screen Capture” icon,  take a picture of your work; this will take you right into the instant whiteboard. 
- Here, you can use the annotation tools and add to the image.



- These files then can then be either saved to the device, or exported as PDF's to your desired location.



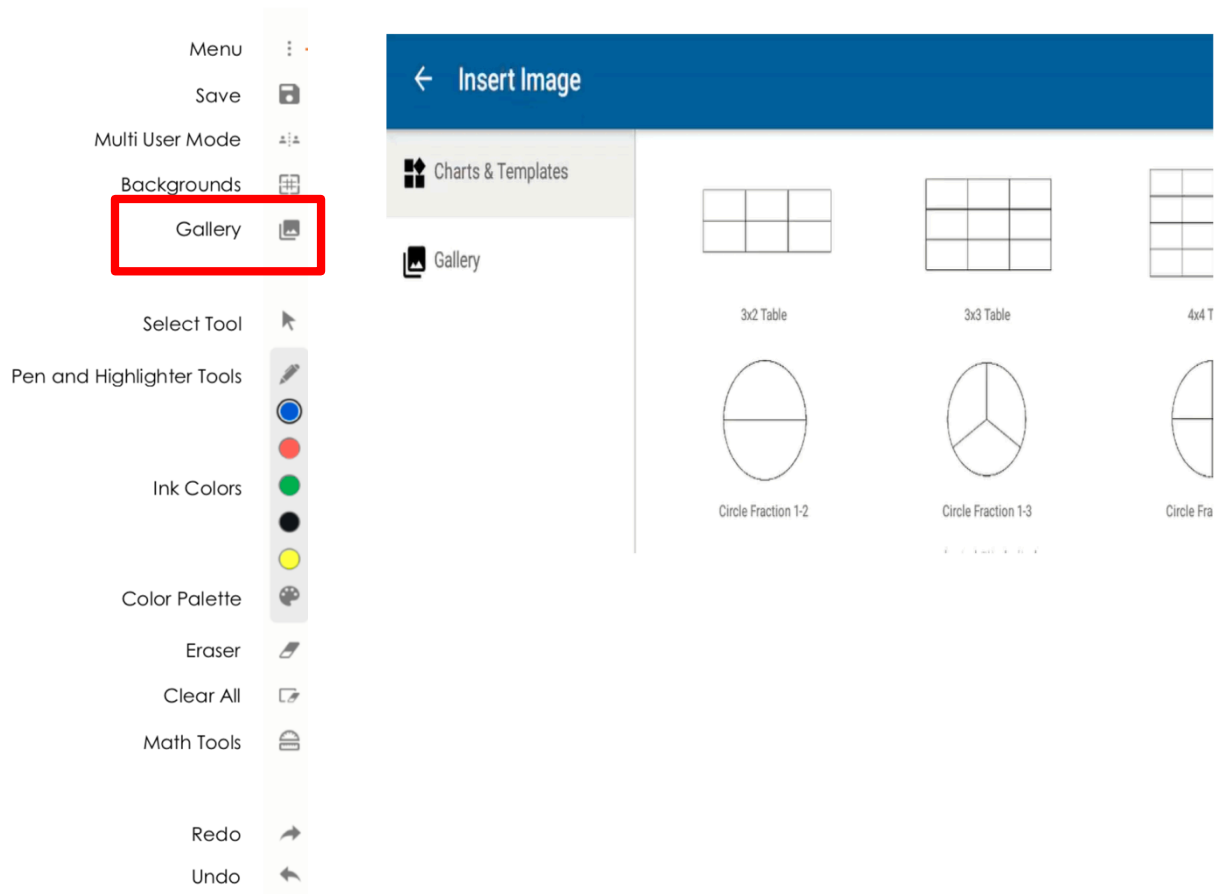
Save to device, or external device (flash)



Export as PDF to your device or chosen app

## Using and Creating Templates

- Choose pre-made templates from the whiteboard gallery by going to the tool bar and clicking on the Gallery icon:



- You can also choose to bring in your own images. Choose your search engine, for example, Google Images
- Download image by holding down on image, and choose download
- Now in your Whiteboard app, go to Gallery, and choose the image to be inserted in your Whiteboard activity.

## New Features Coming to the Pink Power Button

